

The Laboratory Charter School of Communication and Languages

Board of Trustees Meeting Minutes

September 18, 2024

6:00 p.m.

Virtual ZOOM Meeting Link:

<https://us02web.zoom.us/j/2314020168?pwd=bVAvaVJVV1E1cFFHWGY5NTArSVVGQT09>

I. Call to Order

The meeting was called to order at 6:02pm.

II. Board Member Role Call

- A. Present: Dr. Veronica Florence-McPherson, President, Norris Benms, Esq., Vice-President, Tiffany Ferrell, Secretary, Elbert Sampson, Treasurer, Karen Slade, Member, Pinkey Lucas, Member
- B. Absent: None
- C. Non-Board Members: Dr. Andrea Coleman-Hill, CEO, Joan B. Brown, Director of Human Resources, Jesse Bean, Charter Choices, Alan Epstein, Esq., Attorney
- D. Other: None

Announcement of Executive Session – Legal and Personnel Discussions

An executive session was held on September 18, 2024 to discuss legal and personnel matters.

III. Nomination Committee Recommendations:

None

IV. Approval of Minutes: August 2024 Board Meeting

Motion duly made, seconded and carried to approve the August 2024 meeting minutes.

Motion: Elbert Sampson, Treasurer, Second, Karen Slade, Member

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benms, Esq., Vice-President - Abstain

Elbert Sampson, Treasurer - Yes

Tiffany Ferrell, Secretary - Yes

Pinkey Lucas, Member - Yes

Karen Slade, Member – Yes

V. Unfinished Business:

None

VI. New Business

Finance Report

- Cash Balances are \$1.3million
- 45 Days Cash on Hand
- Fund Balance is stable at just under 1 million
- Debt ratio continues to come down
- Revenues match expenditures
- Improved cash flow

Motion duly made, seconded and carried to approve the finance report.

Motion: Tiffany Ferrell, Secretary, Second: Norris Benns, Esq., Vice

President

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes

Norris Benns, Esq., Vice-President - Yes

Elbert Sampson, Treasurer - Yes

Tiffany Ferrell, Secretary - Yes

Pinkey Lucas, Member - Yes

Karen Slade, Member – Yes

CEO Report

ENVIRONMENTAL GRANT

LAB Charter applied for and received an environmental grant in the amount of \$97,892.00 from the Pennsylvania Department of Education. These funds will go towards replacing the roof at Sedgley Ave. The owner will deduct this cost from the purchase price of the building.

MENSTRAL HYGIENE PRODUCT GRANT FUNDING ALLOCATION

The Shapiro Administration is committed to the health, wellness, and safety of students across Pennsylvania and believes that no student should miss school due to not being able to afford basic necessities like feminine hygiene or menstrual products. With support from the Administration, schools can help prevent unnecessary absences and promote overall health and well-being by providing access to menstrual products.

To assist schools with meeting the health needs of students, the enacted 2024-25 state budget included \$3 million for schools to increase student access to menstrual products. The funding allows schools to purchase menstrual product dispensers as one-time purchases and procure menstrual products to make available to students at no cost both at school and for take-home use.

LAB Charter received \$733.25 to purchase menstrual products for our students.

EDUCATION IMPROVEMENT TAX CREDIT PROGRAM (EITC)

The EITC has been expanded to allow corporations to donate to school foundations for things such as afterschool activities, community service programs (food banks, uniform banks, etc.), and STEM and STEAM activities. These donations are no longer capped if they go through the foundation and will offset the general budget. LAB Charter has a foundation; although there is currently no money in it. I would like to complete the application to solicit funds from LAB community partners, local banks and businesses to build the LAB Charter Foundation.

AACSC FUNDRAISER

If you have not already done so, please let me know if you are able to attend the African American Charter Schools Coalition Fundraiser. The table is paid for so I would like to extend the invitation to administrators if there are empty seats. LAB will have one student assisting with MC duties at the event.

BACK TO SCHOOL NIGHT

Back to School night was extremely successful at both campuses. There was standing room only at both Henry Ave and Sedgley Ave. The parents were very pleased.

Motion duly made, seconded and carried to approve the CEO report.

Motion: Elbert Sampson, Treasurer, Second: Karen Slade, Member,

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Benns, Esq., Vice-President - Yes
Elbert Sampson, Treasurer - Yes
Tiffany Ferrell, Secretary - Yes
Pinkey Lucas, Member - Yes
Karen Slade, Member – Yes

Board Resolutions

Common Consent Agenda

1. 091820241

The Laboratory Charter School Board of Trustees (“Board”) hereby resolves to approve the Comprehensive Short and Long Term Disability Policy as presented.

Motion duly made, seconded and carried to approve the Common Consent Agenda as presented.

Motion: Tiffany Ferrell, Secretary, Second: Norris Benns, Esq., Vice- President

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Benns, Esq., Vice-President - Yes
Elbert Sampson, Treasurer - Yes
Tiffany Ferrell, Secretary - Yes
Pinkey Lucas, Member - Yes
Karen Slade, Member – Yes

VII. Public Participation None

VIII. Adjournment

Motion duly made, seconded and carried to adjourn.

Each member voted as follows:

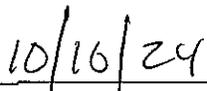
Motion: Tiffany Ferrell, Secretary, Dr. Veronica Florence-McPherson, President

Each member voted as follows:

Dr. Veronica Florence- McPherson, President - Yes
Norris Benns, Esq., Vice-President - Yes
Elbert Sampson, Treasurer - Yes
Tiffany Ferrell, Secretary - Yes
Pinkey Lucas, Member - Yes
Karen Slade, Member – Yes



Board Secretary Signature



Date