



## THE LABORATORY CHARTER SCHOOL

Board of Trustees Meeting  
Minutes February 19, 2025  
6:00 p.m.

Virtual ZOOM Meeting Link:

<https://us06web.zoom.us/j/2314020168?pwd=bVAvaVJVV1E1cFFHWGY5NTArSVVGOT09&omn=8498703626>

Call to Order

The meeting was called to order at 6:04pm.

Board Member Role Call:

Present: Tiffany Ferrell, Secretary, Karen Slade, Member, Pinkey Lucas, Member, Elbert Sampson, Treasurer, Norris Bennis, Esq., Vice-President

Absent: Dr. Veronica Florence-McPherson, President

Non-Board Members: Dr. Andrea Coleman-Hill, CEO, Joan B. Brown, Director of Human Resources, Jesse Bean, Charter Choices, Alan Epstein, Esq., Attorney

Other: None

Announcement of Executive Session – Legal and Personnel Discussions:

An executive session was held on February 19, 2025 to discuss legal and personnel matters.

Nomination Committee Recommendation: None

Approval of Minutes: January 2025 Board Meeting

Motion duly made, seconded and carried to approve the January 2025 meeting minutes.

Motion: Karen Slade, Member, Second: Tiffany Ferrell, Secretary

Each member voted as follows:

Tiffany Ferrell, Secretary-Yes  
Pinkey Lucas, Member-Yes  
Karen Slade, Member- Yes  
Elbert Sampson, Treasurer- Abstain  
Norris Bennis, Esq., Vice-President- Abstain

Unfinished Business: None

New Business

Finance Report

Fund Balance is \$569K  
Accounts Payable is \$281K  
Cash balance is \$441K

Motion duly made, seconded and carried to approve the Finance Report.  
Motion: Norris Bennis, Esq., Vice-President, Second: Elbert Sampson, Treasurer  
Each Member voted as follows:

Tiffany Ferrell, Secretary-Yes  
Pinkey Lucas, Member-Yes  
Karen Slade, Member- Yes  
Elbert Sampson, Treasurer- Yes  
Norris Bennis, Esq., Vice-President- Yes

CEO Report

Sedgley Water Main Break

A water main ruptured in front of Sedgley. All is repaired in the school. The only two remaining items is to meet with the City of Philadelphia Office of Risk Management to file the claim for reimbursement. The reimbursement will cover the sump pumps, toilets, fire suppression system, backflow system and all items ruined in the flooded basement. The City of Philadelphia has claimed all responsibility and assigned a person to process the claim.

Cold and Flu Outbreak

As this winter season progresses, LAB has more and more staff members reporting being out with the Flu. This is becoming a real concern as there is a shortage of coverage when outbreaks occur. This far we are handling the coverages but are also strategizing plans in the case of a widespread outbreak. Masks are not effective because they are not kept on.

## Ice Policy

Due to the Trump Administration's order to remove all illegal residents of the United States a policy needed to be developed. This order will now impact schools in Philadelphia as the ICE workers are being told to enter schools. The policy represents a statement of purpose and procedures that all LAB Charter employees will follow within the law.

Motion duly made, seconded and carried to approve the CEO Report.  
Motion: Norris Benns, Esq., Vice-President, Second: Tiffany Ferrell, Secretary  
Each Member voted as follows:

Tiffany Ferrell, Secretary-Yes  
Pinkey Lucas, Member-Yes  
Karen Slade, Member- Yes  
Elbert Sampson, Treasurer- Yes  
Norris Benns, Esq., Vice-President- Yes

## Board Resolutions

### Common Consent Agenda

#### 1. 021920251

The Laboratory Charter School Board of Trustees ("Board") hereby resolves to approve the Welcoming Schools Resolution and Safe Zones Policy and Protocol; including the Safe Zones Administrative Policy and Protocol Governing Access to Schools, Student Privacy, and Immigration Enforcement Activities as presented.

#### 2. 021920252

The Laboratory Charter School Board of Trustees ("Board") hereby resolves to approve a stipend in the amount of \$2500.00 payable to William Mathis.

Motion duly made, seconded and carried to approve the Common Consent Agenda.  
Motion: Pinkey Lucas, Member, Second: Elbert Sampson, Treasurer  
Each Member voted as follows:

Tiffany Ferrell, Secretary-Yes  
Pinkey Lucas, Member-Yes  
Karen Slade, Member- Yes

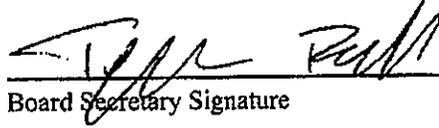
Elbert Sampson, Treasurer- Yes  
Norris Bennis, Esq., Vice-President- Yes

Public Participation: None

Adjournment

Motion duly made, seconded and carried to approve the Adjournment.  
Motion: Tiffany Ferrell, Secretary Second: Norris Bennis, Vice-President  
Each Member voted as follows:

Tiffany Ferrell, Secretary-Yes  
Pinkey Lucas, Member-Yes  
Karen Slade, Member- Yes  
Elbert Sampson, Treasurer- Yes  
Norris Bennis, Esq., Vice-President- Yes

  
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Board Secretary Signature

3/19/2025  
Date